



# Lone Hill Middle School

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**Principal:**  
**Dr. John Tung**

<http://lonehillms.com>

**Assistant Principal:**  
**Ms. Ashley Mar**

April 18, 2021

To the Department of Human Resources,

I am exceptionally pleased to write a strong letter of recommendation in support of Ms. Robin Serr's application for a teaching position at your institution. I had the fortune to work with Ms. Serr, as her direct supervisor in my capacity as Assistant Principal of Arcadia High School (AHS), from 2018 to 2020. Since she joined the AHS staff, she has faced many challenges and accepted responsibilities beyond her job assignment.

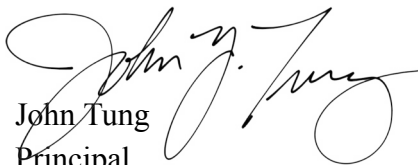
Robin came to AHS as a part-time teacher after the school year had started to replace a teacher that left unexpectedly for another position at a local private university. She took on the challenge willingly and successfully. She entered a situation that could have been difficult since the students did not have a teacher for the first month of the school year. She quickly established herself and began building a rapport with her students. The rest of the year was productive and students enjoyed a great learning experience.

She was asked to return her second year, but needed to teach a new course, Digital Photography, replacing a retiring teacher. Once again, she took on this challenge and expanded her professional toolbox by taking courses during the summer to prepare for the assignment. Not only did she embrace the new subject matter, she began to overhaul the assignments for the course. Her classes were highly organized and students were highly engaged in the curriculum. Even during the school closures in March, she adjusted to the distance learning quickly due to her comfort with technology.

In addition to being flexible and willing to learn new skills for new assignments, Ms. Serr is also a contributor to the department. In her first year, she volunteered to spearhead the department's Art Show after the departure of the previous organizer.

Ms. Serr served AHS in its time of need and we were fortunate to find a capable and reliable professional. She is knowledgeable, capable, and is good for students. I enthusiastically recommend Ms. Robin Serr for your institution. Do not hesitate to contact me if you have any questions on my personal cell 626-802-0705.

Sincerely,



John Tung  
Principal

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